

**NOTICE: The City Commission meeting will be conducted using Zoom, an online video conferencing service – there is no physical site or location for this meeting. All Commissioners/Trustees will appear remotely via videoconference. In the event the audio signal from this meeting is interrupted, a maximum of thirty (30) minutes will be used to attempt to restore the audio. Citizens wanting to participate in the meeting will also be allowed to connect using Zoom. Instructions for getting started with Zoom, as well as for connecting to the meeting, will be available on the City of Elk City website at [www.elkcity.com](http://www.elkcity.com). Citizens wishing to participate in “Public Comment” can do so by calling the City Clerk, 580-225-3230 give your name and phone number by 12:00 p.m. (Noon) Wednesday, April 15, 2020. Each public comment will be limited to 3 minutes.**

**COMMISSIONERS’ PROCEEDINGS, WEDNESDAY, APRIL 15, 2020 AT 2:00 P.M. LOCATION OF THE MEETING: CYPERSPACE VIA ZOOM**

A G E N D A

INVOCATION:

FLAG SALUTE: Commissioner Rick Shelton

Commission to consider and approve or disapprove the minutes of the April 6<sup>th</sup> meeting.

1. Commission to consider and approve or disapprove a memo to the Fire Department/Police Department and EMS that the City Commission approves the Families First Coronavirus Response Act (FFCRA) which contains the Emergency Paid Sick Leave Act (EPSLA) and the Emergency Family and Medical Leave Expansion Act (FMLA+) as the April 8, 2020 Executive Order issued by the Governor of Oklahoma extends the benefit to emergency responders employed by the State of Oklahoma can be adopted by municipalities.
2. Commission to consider and approve or disapprove quote from Martinez Metal Buildings for a new roof and vinyl back insulation for the Drug Task Force building in the amount of \$31,500.00. (budgeted item)
3. Commission to consider and approve or disapprove a proposal from Myers Engineering for regional storm water detention facility near Weathers and Western Drive (project) in the amount of \$19,900.00.
4. Commission to consider and approve or disapprove postponing payments from the Elk City Golf & Country Club for April, May and June **OR** April through September and adding those payments to the end of the equipment lease contract.
5. Commission to consider and approve or disapprove Purchase Orders FY 19-20 & recurring invoices for April 15, 2020.
6. City Manager’s Report:
  - (1) Discussion of ongoing projects.
  - (2) Board meeting minutes.
  - (3) Monthly Financial Report
7. City Treasurer’s Report:
  - (1) Commission to consider and approve or disapprove City Treasurer Monthly report.
  - (2) Report on sales tax and use tax collection

8. New Business (New business consists of matters that could not have been known about or reasonably foreseen prior to posting of the agenda)
9. **\*\*Public Comment (3-minute time limit per individual)**
10. Motion to adjourn the meeting.

\*\*The City Commission cannot legally enter into discussion or take action on any item addressed under public comment. State law dictates that only those matters specifically appearing on the Commission agenda may be discussed or voted upon by the City Commission. Public comment exist to allow members of the public an opportunity to bring their concerns to the attention of the City Commission. However, to prevent any potential violations of the Oklahoma Open Meeting Act, no interaction or discussion will occur with regard to any item addressed under public comment. Should action be deemed to be necessary, an item will appear on the next meeting agenda for discussion and/or possible City Commission action.